

# **Program Overview of NEH**

**Department of Cultural Affairs  
City of New York**

**Dennis Paul  
Development Officer  
N.Y.C. Department of Cultural Affairs  
830 Fifth Avenue New York, N.Y. 10021**

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**Edward I. Koch, Mayor  
Henry Geldzahler, Commissioner**

Department of Cultural Affairs  
City of New York

830 Fifth Avenue  
New York, New York 10021

DEVELOPMENT MEMORANDUM

To: Cultural Organizations/Institutions  
From: Dennis Paul, Development Officer  
Subject: NEH Grant Programs

It has come to our attention that New York City organizations are not currently receiving an adequate proportion of National Endowment for the Humanities funding. In an effort to outline the many opportunities for grants to cultural institutions and organizations, the Department has prepared an overview of Endowment programs, including people to contact and a list of application deadlines.

Keep in mind that each program has its own guidelines and application forms, as well as eligibility requirements (some grants are available to scholars, to institutions, to individuals, etc.) Preliminary inquiries and draft proposals are often requested several months in advance of the deadline. If you miss one year or deadline it is not too early to plan ahead for the next.

The Humanities Endowment does not support creative, original works of art or performance or training in the arts, as does its sister fund, the National Endowment for the Arts; it focuses on projects which interpret culture and history. "The humanities include but are not limited to the following fields: history, philosophy, languages, literature, linguistics, archaeology, jurisprudence, history and criticism of the arts, ethics, comparative religion, and those aspects of the social sciences employing historical or philosophical approaches."

The NEH publishes a Program Announcement which covers all six of its divisions and their programs. Each of these in turn, publishes their own guidelines and application forms. What follows is a very brief indication of the Endowment's grant areas; we urge you to write for the Program Announcement and for further information on the programs you are interested in. We hope this outline will be useful, and result in an increase of NEH funding to the city's institutions and organizations.

Henry Geldzahler  
Commissioner



# NEH GRANT PROGRAMS

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# DIVISION OF RESEARCH GRANTS

Mail Stop 350  
National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
Washington,  
D.C.  
20506

DIRECTOR  
Harold  
Cannon  
(202)  
724-0226

DEPUTY  
DIRECTOR  
Marjorie  
Berlincourt  
(202)  
724-0226

## General Research Program

Contact: Philip Marcus/202-724-0276

Basic Research -- grants to groups of scholars, professionals and assistants; for long or middle-term research not dependent on use of special editing, bibliographic, or archival skills also for projects to present the humanities to readership beyond schools.

State, Local & Regional History -- grants to individuals and groups; for developing new materials and methods useful to scholars, historical societies, museums and others.

## Research Materials Program

Contact: George Farr/202-724-1672

Research Tools -- grants for the preparation of reference works.

Editing -- grants to prepare authoritative, newly annotated texts of significant authors, historical figures and events.

Translations -- grants to prepare annotated, scholarly translations of significant works in the humanities.

## Research Collections Program

Contact: Margaret Child/202-724-0341

Grants for making the raw materials of research more accessible to scholars; microfilming foreign materials, collecting oral histories, systems development, library automation, gaining bibliographic control of collections; small grants for consultants.

## Research Publications

Contact: Richard Koffler/202-724-0226

Grants to presses and publishing houses; for publishing the direct products of Endowment grants; one application per publisher.

## Research Conferences

Contact: Richard Koffler/202-724-0226

Grants for conferences, symposia, and workshops on current research needs and directions.

DIVISION OF  
FELLOWSHIPS

NEH Fellowship Program

Mail Stop 101  
National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
Washington,  
D.C.  
20506

Category A, Contact: David Coder/202-724-0333  
Grants to scholars, teachers and others whose work  
seems likely to lead to significant contributions in  
the humanities; for 6 or 12 months of full-time study  
and research.

Category B, Contact: Karen Fuglie/202-724-0333 Grants to  
undergraduate teachers; for 6 or 12 months of full-time  
study and research that will enhance teaching ability and  
make a significant contribution in the humanities.

Category C, Contact: Karen Fuglie/202-724-0333 Grants to under-  
graduate teachers; for participation in one of 7 year-long  
NEH seminars with distinguished scholars.

DIRECTOR  
James  
Blessing  
(202)  
724-0238

Summer Stipends

Contact: Dorothy Wartenberg/202-724-0376

DEPUTY  
DIRECTOR  
Guinevere  
Griest  
(202)  
724-0238

Grants to college and university faculty members and others  
whose work seems likely to lead to significant contributions  
in the humanities; for 2 months of full-time study or research.

Summer Seminars for College Teachers

Contact: Dorothy Wartenberg/202-724-0376

Grants to undergraduate teachers; for participation in one of  
120 2-month NEH seminars with distinguished scholars  
in all fields of the humanities.

Fellowships and Stipends for the Professions

Contact: Julian MacDonald/202-724-0376

Grants to professionals outside teaching and to professional-  
school teachers; for participation in NEH fellowships and seminars  
in their fields; varying lengths of time.

Fellowship Support to Centers for Advanced Study

Contact: Guinevere Griest/202-724-0238

Grants to centers for advanced study, research libraries, and  
other equivalent institutions independent of universities; for  
funds with which to offer fellowships for study and research in  
the humanities.

DIVISION OF  
EDUCATION  
PROGRAMS

Institutional Grants Program

Contact: H. Gene Moss/202-724-0393

Mail Stop 202  
National  
Endowment  
for the  
Humanities.,  
N.W.  
Washington,  
D.C.  
20506

Consultant Grants, Contact: Janice Litwin/202-724-0311  
Grants to colleges, universities and professional schools;  
small grants to hire a consultant to work on their humanities  
program.

Pilot Grants, Contact: James Jones/202-724-0393  
Grants to colleges, universities and professional schools; for  
testing new programs and courses in the humanities.

DIRECTOR  
Geoffrey  
Marshall  
(202)  
724-0351

Development Grants, Contact: Sherrolyn Maxwell/202-724-0393  
Grants to colleges, universities and professional schools; for  
full-scale implementation of a new program or revised curriculum  
in the humanities.

Higher Education Project Grants

Contact: Blanche Premo/202-724-0311

DEPUTY  
DIRECTOR  
Huel  
Perkins  
(202)  
724-0351

Humanities Institutes Grants, Contact: Cynthia Frey/202-724-0311  
Grants to establish intensive institutes, particularly for a summer  
or semester; for bringing together faculty from different institutions  
for seminars, individual study and joint curriculum planning.

General Projects -- grants for model courses that address a particular  
need in the teaching of the humanities.

Curriculum Materials Grants -- grants for the preparation of materials  
that can be models and address a particular need in the teaching of  
the humanities.

(Proposals may include two or more of these categories)

(continued)



DIVISION OF  
EDUCATION  
PROGRAMS

Elementary and Secondary Education Program  
Contact: William Russell/202-724-0373

(continued)

Extended Teacher Institutes -- grants for year-long collaborative efforts (with an intensive work period in the summer) in curriculum development, under the guidance of experts from schools and colleges.

Regional Development Projects -- grants to strengthen the humanities throughout an entire school system, group of schools or region; projects should involve collaboration among educational and cultural institutions and may last up to five years.

General Projects -- grants for developing curriculum materials or new programs, on teacher training and curriculum development; one to three-year projects.

College Library Program -- Undetermined  
Contact: Geoffrey Marshall, Division Director/202-724-0351

DIVISION OF  
PUBLIC  
PROGRAMS

Museums and Historical Organizations Program  
Contact: Cheryl McClenney/202-724-0327

Mail Stop 400  
National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
Washington,  
D.C.  
20506

DIRECTOR  
Ramón  
Eduardo  
Ruiz  
(202)  
724-0231

General Planning -- grants to museums and historical organizations; for appraising their current services and programs for the public, and obtaining outside expertise to design a strategy to strengthen them.

Exhibitions -- grants to museums and historical organizations; for giving scholarly depth and cultural perspective to interpretations of permanent or temporary exhibitions, and for sharing collection resources with smaller institutions; both planning and implementation grants available.

Interpretive Programs -- grants to museums and historical organizations; for interpretive programs other than exhibitions: public symposia, lectures, seminars, discussions, film programs, slides, printed material; small planning grants also available.

Interpretation of Historic Sites -- grants to historical organizations; for informing the public about the historical significance of a site and the period it is from; no grants for actual preservation or restoration; both planning and implementation grants available.

Personnel Development -- grants to museums and historical organizations; for training of professionals and/or volunteers who share a role in substantive programs; to enhance knowledge of both content and methodology (e.g. history and labeling); both planning and implementation grants available.

Media Program  
Contact: Steve Rabin/202-724-0318

Grants to non-profit organizations, institutions and groups capable of involving competent scholars and production personnel; for radio, television and film projects on humanities subjects which are suitable for distribution and broadcasting; grants are made for Development (research and writing of scripts), Pilots (production of a pilot for a projected series), Production (full production of a program or series), and Planning (to bring together scholars and production personnel to develop project ideas).

Public Library Program  
Contact: Nancy Bolt/202-724-0398

Grants to libraries and library-related agencies serving the adult public; for public activities in the humanities based on library collections and services; both planning and implementation grants available.

**CHALLENGE  
GRANTS**

Contact: Stephen Goodell/202-724-0267

Mail Stop 800  
National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
Washington  
D.C.  
20506

Grants to non-profit humanities institutions; for strengthening their financial bases through generating three or four non-federal matching dollars for every Endowment dollar awarded; grants may be used over a two or three-year period for fundraising and development, operating expenses, deficits, renovation, acquisition, maintenance, preservation, conservation of collections, and other management and administrative expenses.

**OFFICE OF  
PLANNING  
AND  
POLICY  
ASSESSMENT**

Contact: Armen Tashdianian/202-724-0344

Mail Stop 303  
National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
Washington  
D.C.  
20506

Grants for evaluative and analytical work on national needs in the humanities and on planning programs to meet such needs, especially: assessments of the status and trends of important sectors of humanistic activity; models for policy research and evaluation of institutional programs; research and demonstrations of more efficient management and administration methods for humanities organizations.

**DIVISION OF  
SPECIAL  
PROGRAMS**

**Office of Special Projects**  
Contact: James L. Kraft/202-724-0369  
Mail Stop 303

National  
Endowment  
for the  
Humanities,  
806 15th St.,  
N.W.  
20506

Grants for projects that do not fit precisely into any division's program, or that fall between two divisions, or that are in totally new areas of humanities activity.

**Science, Technology and Human Values**  
Contact: Richard H. Hedrich/202-724-0354  
Mail Stop 104

**DIRECTOR**  
Martin  
Sullivan  
(202)  
724-0398

Grants for research, education and public-oriented activities concerned with the value implications of new developments in science and technology; jointly administered with the National Science Foundation.

**Office of Youth Programs**  
Contact: Marion C. Blakey/202-724-0396  
Mail Stop 103

Youthgrants -- grants to young people in their teens and twenties; for humanities projects initiated and conducted by youth.

NEH Youth Project -- grants to non-profit organizations and cultural institutions; for projects outside of a formal educational setting which involve young people in humanities activities, or provide resources materials for their use.

**Program Development**  
Contact: Lynn Smith/202-724-0398  
Mail Stop 401

Grants to professional, civic, service - oriented, and job - related voluntary organizations; for testing means of reaching wider audiences through previously unexplored formats in the humanities.



DIVISION OF  
STATE  
PROGRAMS

Contact: Martin Beller/212-354-3040  
New York Council for the Humanities  
33 West 42nd Street  
New York, N.Y. 10036

ACTING  
DIRECTOR  
B.J.  
Stiles  
(202)  
724-0286

Each state has a citizen's committee which receives funds from NEH and awards them for state and local humanities projects.

DEPUTY  
DIRECTOR  
Carole  
Huxley  
(202)  
724-0286

New York Council for the Humanities grant projects include lectures, conferences, workshops, exhibits, symposia, radio and television broadcasts, films, and scholars-in-residence. Projects should involve scholars in the humanities and be designed for the participation of an out-of-school adult audience.

PROGRAM  
OFFICER (NY)  
Julie  
Van Camp  
(202)  
724-0286

Eligible applicants include colleges, universities, educational television and radio stations, libraries, museums, historical societies, professional associations, agencies of state and local government, labor unions and community organizations.

CHRONOLOGICAL NEH DEADLINES  
Correct as of May 1979

1979		1980 (continued)
September 1	General Research Program*	June 1 Development Grants (Education) (tent.)*
October 1	Research Materials Program*	June 1 Special Projects*
October 15	Summer Stipends (Fellowships)	June 15 Consultant Grants (Education)*
November 1	Elementary & Secondary Education Program*	July 1 Translations (Research)*
November 1	NY Council for the Humanities*	July 1 Summer Seminars for College Teachers -- Directors (Fellowships) (Special)*
November 1	Program Development (Special)*	August 1 Program Development (Special)*
November 12	Fellowship Category C	September 1 Research Collections*
November 15	Pilot Grants (Education)*	September 1 Special Projects*
November 15	Research Publications	October 1 Research Materials Program*
November 19	Public Programs*	
December 1	Research Collections*	
December 1	Fellowship Support to Centers for Advanced Study*	
December 1	Special Projects*	
1980		1981
January 1	Development Grants (Education)*	July 1 Translations (Research)*
January 1	Higher Education Project Grants*	October 1 Research Materials Program*
January 15	Challenge Grants	
February 1	Program Development (Special)*	
February 1	NY Council for the Humanities*	
February 15	Research Conferences*	
February 18	Public Programs*	
March 1	General Research Program*	
March 1	Fellowship Support to Centers for Advanced Study*	
March 1	Special Projects*	
March 15	Consultant Grants (Education)*	
March 15	Pilot Grants (Education) (tent.)*	
April 1	Summer Seminars for College Teachers -- Participants (Fellowships)	
April 1	Elementary & Secondary Education Programs*	
May 1	Program Development (Special)*	
May 1	NY Council for the Humanities*	
May 15	Research Publications*	
June 1	Fellowship Category A	
June 1	Fellowship Category B	
June 1	Fellowship Support to Centers for Advanced Study*	

\*see also other deadlines.  
( ) division name where not obvious.

# SUMMARY OF NEH DEADLINES

Correct as of May 1979

## DIVISION OF RESEARCH GRANTS

### General Research Program

deadlines	for projects beginning after
September 1, 1979	March 1, 1980
March 1, 1980	September 1, 1980

### Research Materials Program

deadlines	for projects beginning after
October 1, 1979	July 15, 1980
October 1, 1980	July 15, 1981
October 1, 1981	July 15, 1982

### Translations

deadlines	for projects beginning after
July 1, 1980	April 1, 1981
July 1, 1981	April 1, 1982

### Research Collections Program

deadlines	for projects beginning after
December 1, 1979	July 1, 1980
September 1, 1980	April 1, 1981

### Research Publications

deadlines	for projects beginning after
November 15, 1979	March 1, 1980
May 15, 1980	September 1, 1980

### Research Conferences

deadlines	for projects beginning after
February 15, 1980	June 1, 1980

## DIVISION OF FELLOWSHIPS

### NEH Fellowship Program

Category A deadline	for fellowships beginning after
June 1, 1980	January 1, 1981
Category B deadline	for fellowships beginning after
June 1, 1980	January 1, 1981
Category C deadline	for fellowships in
November 12, 1979	1980-81

### Summer Stipends

deadline	for summer of
October 15, 1979	1980

### Summer Seminars for College Teachers

Participants deadline	for Summer of
April 1, 1980	1980
Directors deadline	for Summer of
July 1, 1980	1981

## Fellowships and Stipends for the Professions

Seminars for journalists, labor leaders, lawyers and judges, business executives, physicians and other health care professionals, public administrators and school administrators. Information will be available in December 1979. Applications for practitioners will be available in early January 1980 and for teachers in mid-December 1979.

## Fellowships Support to Centers for Advanced Study

deadlines	applications received after a deadline will be considered at the following one
December 1, 1979	
March 1, 1980	
June 1, 1980	

## DIVISION OF EDUCATION PROGRAMS

### Consultant Grants

deadlines	for projects beginning after
December 15, 1979	March 1980
March 15, 1980	June 1980
June 15, 1980	September 1980

### Pilot Grants

deadlines	for projects beginning after
November 15, 1979	April 1980
(tent.) March 15, 1980	July 1980

### Development Grants

deadlines	for projects beginning after
January 1, 1980	June 1980
(tent.) June 1, 1980	January 1981

### Higher Education Project Grants

deadlines	for projects beginning after
January 1, 1980	July 1, 1980

### Elementary and Secondary Education Program

deadlines	for projects beginning after
November 1, 1979	April 1980
April 1, 1980	October 1980

## DIVISION OF PUBLIC PROGRAMS

deadlines	for projects beginning after
November 19, 1979	April 1, 1980
February 18, 1980	July 1, 1980

## CHALLENGE GRANTS

deadline	for projects beginning in
January 15, 1980	September 1980



OFFICE OF SPECIAL PROGRAMS

Office of Special Projects

deadlines	for projects beginning in
December 1, 1979	February 1980
March 1, 1980	May 1980
June 1, 1980	August 1980
September 1, 1980	November 1980

Office of Youth Programs

New guidelines and deadline dates will be available in mid-summer 1979.

Program Development

deadlines	for projects beginning after
November 1, 1979	February 1980
February 1, 1980	May 1980
May 1, 1980	August 1980
August 1, 1980	November 1980

DIVISION OF STATE PROGRAMS

New York Council for the Humanities deadlines

February 1  
May 1  
August 1  
November 1

MAILING LIST RESPONSE SHEET

Please Return To:

Dennis Paul  
Development Office  
Department of Cultural Affairs  
830 Fifth Avenue  
New York, N.Y. 10021

NAME OF ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME OF PERSON RESPONSIBLE FOR DEVELOPMENT: \_\_\_\_\_

TITLE: \_\_\_\_\_

BRIEF DESCRIPTION OF DEVELOPMENT NEEDS: (attach separate sheet if needed)

HOW CAN WE BEST BE OF SERVICE? (attach separate sheet if needed)

HAVE YOU APPLIED TO THE NEH IN THE PAST?      yes      no

IF YES, WHEN? \_\_\_\_\_

TO WHAT DIVISIONS? \_\_\_\_\_

TO WHAT PROGRAM? \_\_\_\_\_

REQUEST FUNDED?      yes      no      yes      no      yes      no

DO YOU INTEND TO APPLY IN 1979?      yes      no

TO WHAT PROGRAMS? \_\_\_\_\_

TO WHAT DIVISIONS? \_\_\_\_\_

We will use this response sheet to compile our permanent mailing list.  
Please fill out and return as indicated. Thank you.

Please cut along the dotted line